

Message Text

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DRAFTED BY EUR/EX:PABUCSKO:GDM

APPROVED BY EUR/EX:JMCLARK

EUR - MR. VINE

CDA/FS/SO - MR. STARRS

M/MO - MR. BAUMAN

EUR/NE - MR. CANNEY

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FM SECSTATE WASHDC

TO AMEMBASSY HELSINKI

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E.O. 11652: N/A

TAGS: APER, AFSP, FI

SUBJECT: ABOLITION OF ADMINISTRATIVE POSITION

REF: HELSINKI 285

FOR AMBASSADOR AUSTAD FROM JOAN M. CLARK

1. BUREAU DOES NOT BELIEVE ADMINISTRATIVE POSITION SHOULD BE CUT FROM EMBASSY STAFF. WHILE PRESENT WORK REQUIREMENTS MAY REQUIRE LESS THAN FULL-TIME SERVICES OF THREE-MAN SECTION, WE BELIEVE FUTURE WORK REQUIREMENTS WILL INCREASE WORKLOAD TO EXTENT THAT THREE-MAN SECTION REQUIRED.

2. IF, HOWEVER, YOU CONTINUE TO BELIEVE ONE POSITION SHOULD BE ABOLISHED, BUREAU WILL AGREE TO ABOLITION OF JUNIOR ADMINISTRATIVE OFFICER POSITION. BUREAU AGREES WITH AMBASSADOR THAT THERE IS NEED FOR MIDDLE-GRADE ADMINISTRATIVE OFFICER TO HEAD ADMINISTRATIVE SECTION. IN FACT, PRESENT ADMINISTRATIVE OFFICER POSITION IS CLASSIFIED APPROPRIATELY

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AT THE O-4 LEVEL. BUREAU AWARE THAT MCLAUGHLIN JUST RE-

CENTLY ARRIVED HELSINKI. SINCE BUREAU CANNOT AGREE TO ABOLITION OF O-4 POSITION, REGRET MCLAUGHLIN WILL HAVE TO BE TRANSFERRED IF YOUR DECISION IS TO ABOLISH POSITION.

3. BUREAU AGREES THAT MARVIN BRENNER OVER-QUALIFIED FOR O-4 LEVEL POSITION. HAVE URGED SENIOR ASSIGNMENTS TO FIND MORE APPROPRIATE POSITION FOR BRENNER. AT PRESENT, NO POSITION IMMEDIATELY AVAILABLE, BUT SENIOR ASSIGNMENTS WILL EXPLORE POSSIBILITY OF APPROPRIATE POSITION IN SUMMER TIME FRAME. IN ANY EVENT, IF JUNIOR ADMINISTRATIVE OFFICER POSITION ABOLISHED, MOVING BRENNER WOULD NOT BE PRACTICAL. INGERSOLL

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Margaret P. Grafeld
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